

## At a Glance

**Volunteers play a crucial role** in supporting communities and non-profit organizations by contributing their time, skills, and energy. Despite the critical need for volunteer contributions, many organizations lack the capacity or infrastructure to provide comprehensive training and support. Our Volunteer Training & Support Solution is designed to address these challenges by offering a structured and accessible framework that empowers volunteers and enhances their impact.

ADD-ON FOR  
Event  
CLIENTS

## Key Objectives

- Tools for training volunteers.
- Support crafting volunteer communications.
- On-site guidance for volunteers.

## What's Included

- Coordinate with the organization's volunteer lead & act as main point of contact for volunteers after recruitment has been completed.
- Volunteer & Staffing Plan:** Review established roles and document details.
- Volunteer List:** Create and/or confirm a process for tracking confirmed volunteers.
- Volunteer Communications:** Craft communication plan/schedule with sample copy.
- Create supporting documents (i.e. agenda(s), presentation deck, role descriptions, fundraising mechanics overview).
- Schedule & facilitate virtual training meeting.
- Send event reminders.
- Onboard & support volunteers on event day.
- Capture volunteer feedback post-event.



SCALEABLE FEE  
STARTING AT **\$2,500**

INTERESTED IN ADDING THIS SERVICE?  
LET YOUR PROJECT LEAD KNOW!